**RECUITMENT MONITORING FORM**

Stratagem monitors the applications it receives for jobs in order to ensure that its recruitment practices promote equality of opportunity.

All monitoring returns will remain unopened until completion of the recruitment process. Results of this exercise will be compiled by a third party unconnected with the recruitment and selection process.

This form and process is in line with Equality Commission guidance and materials to help organisations avoid potentially discriminatory practices.

Please return the completed form and application form by email for the attention of Clare Forker, [clare.forker@stratagem-ni.com](mailto:clare.forker@stratagem-ni.com)

*To demonstrate our commitment to equality of opportunity in employment we need to monitor the community background our applicants, as required by the Fair Employment and Treatment (NI) Order 1998.*

Regardless of whether we practice religion, most of us in Northern Ireland are seen as either Catholic or Protestant. We therefore ask that you indicate your community background by ticking the appropriate box below.

I am a member of the Protestant Community

I am a member of the Roman Catholic Community

# I am a member of neither the Protestant

or the Roman Catholic Community

If you do not complete this questionnaire, we are encouraged to use the ‘residuary’ method, which means that we can make a determination on the basis of personal information on file.

**Please describe your ethnic origin by ticking the appropriate box below:**

White Indian

Irish Traveller Pakistani

Black-Caribbean Bangladeshi

Black-African Chinese

Black-Other (please specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other (please specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nationality (please specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Under the Disability Discrimination Act 1995 a person is considered to have a disability if he/she has a physical or mental impairment which has a substantial and long-term effect on his/her ability to carry out normal day-to-day activities.*

**Do you consider that you meet this definition of disability?**

# Yes No

# **If YES please state the nature of or effects of your disability**

# \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please note the Carnegie Library (Stratagem’s current location) is not accessible for wheelchair users

**Please indicate your marital status by ticking the appropriate box below:**

# Married Single Divorced/Separated Widowed Other

**Please indicate your gender by ticking the appropriate box below:**

# Male

Female